



*Request to be added to the  
Cedar Grove Civic Association  
Agenda*

Company/Personal Name \_\_\_\_\_

Month on the Agenda \_\_\_\_\_

Reason for request \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Is this related to a business request or personal?

Business \_\_\_\_\_

Personal \_\_\_\_\_

Are you currently a member of the CGCA?

Yes \_\_\_\_\_

No \_\_\_\_\_

- If this request is regarding an addition to property, please provide the following documentation to better assist with your request.

**Please email completed form to ;**

**[weirsean@comcast.net](mailto:weirsean@comcast.net)**

The Eboard will review all proposals and will make a favorable or unfavorable recommendation to the full Cedar Grove Civic Association for a final vote on the matter. All proponents will be asked to provide information so that we can fully and fairly evaluate your proposal, we would ask that you be prepared to present the following plans and information:

- Architectural plans that provide external specifications including widths, elevations, total square footage and exterior architectural renderings.
- A site survey plan that shows property lines, the location of the proposed development on the site, property line setbacks and any existing structures including houses, sheds and garages.
- Any proposed demolition plans of existing structures.
- Any environmental remediation plans if necessary.
- Parking plans including number of off-street parking spaces per proposed unit and the
- proposed location of those parking spaces.
- Square footage of each proposed unit and number of bedrooms per unit.
- A list of any abutter concerns that you are aware of and your proposal to address those concerns.
- A list of variances that you anticipate requesting from the City of Boston Zoning Board of
- Appeal including the section of zoning code that you will seek relief from and an explanation of that section.